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1 – INTRODUCTION

SURELY YOU HAVE MANY QUESTIONS...

• Who can help answer all my questions?
• Where can I get advice?
• Which courses can I attend at JGU as an exchange student?
• How can I find courses in the JGU course catalogue?
• Which courses are taught in English or in another foreign language?
• How can I register for courses and when is the deadline?
We can provide an overview of your exchange semester at JGU

Answer general questions about the course registration process like:

– How do I register?
– Where can I find the registration form?
– Problems with downloading the form?
– How do I fill in the form?
Answer your academic questions

Give you advice on your choice of courses and the course contents:

- How many ECTS?
- Can I select this specific course?
- Which courses are right for me?
- What language skills do I need for the course?

The Departmental Coordinators are also responsible for signing your registration form
STRUCTURE OF JGU

• Central Administration
  – GIS Services / International Office
  – Student Services
  – International Language Center etc.

• Faculty – Department / Institute – Subject
  – Ten faculties
  – Mainz School of Music
  – Mainz Academy of Fine Arts

Please note that Faculty 06 is located in Germersheim, approximately 100 km away from Mainz.
2 – HOW CAN I FIND MY COURSES IN?

1. Select “Course Catalogue”
2. Select current Semester
3. Select Faculty

https://jogustine.uni-mainz.de

= all courses offered by all departments and institutes

No login necessary!

You can switch between languages using the button in the top right.
2- HOW DO I FIND MY COURSES IN JOGU-StINe?

Option A:
You can use the **SEARCH** function in JOGU-StINe to search for specific courses:

1. Select faculty or other search criteria
2. Show online courses
3. Search

No login necessary!
Option B: You can also click through to specific courses:

https://jogustine.uni-mainz.de

1. Select "Course catalogue"
2. Select semester
3. Select Faculty

Course catalogue

Overview
- Faculty 01 - Catholic Theology and Protestant Theology
- Faculty 02 - Social Sciences, Media, and Sports
- Faculty 03 - Law, Management, and Economics
- Faculty 04 - Human Medicine and Dentistry
- Faculty 05 - Philosophy and Philology
- Faculty 06 - Translation Studies, Linguistics and Cultural Studies
- Faculty 07 - History and Cultural Studies
- Faculty 08 - Physics, Mathematics and Computer Science
- Faculty 09 - Chemistry, Pharmaceutical Sciences, Geography and Geoscience
- Faculty 10 - Biology
- Mainz Academy of Arts
- Mainz School of Music
- Career Service
- Gutenberg International School (GIS)
- Internationalen Studien- und Sprachenkolleg (ISSK)
- Rhein Main Universität (RMU)
- Studium generale
- University Library
- Q+
- Teacher Training Center (ZIL)
- Data Center (ZDV)
- Zentrum für Interdisziplinäre Forensik (ZIF)
Option B: You can also click through to specific courses:

https://jogustine.uni-mainz.de

Course catalogue

Overview > Faculty 02 - Social Sciences, Media, and Sports
- Interdisciplinary Courses
- Bildungswissenschaft
- Erziehungswissenschaft
- Journalistisches Seminar
- Politikwissenschaft
- Psychologie
- Publizistik
- Sociology
- Sportwissenschaft

4. Select subject (Fach)

No login necessary!
Option B: You can also click through to specific courses:

https://jogustine.uni-mainz.de

5. Select type of course (Seminar, lecture, tutorial etc.)

Some subjects also list their study programs here so you may have to choose that first
A) Course number
B) Course title
C) Course description:

- Place, time, dates
- Lecturer(s)
- Language of instruction
- Contents
- Important information

Please note that sometimes the course description is more detailed in the German version.
3 – WHICH COURSES CAN I CHOOSE?

COURSES AVAILABLE AT JGU FOR EXCHANGE STUDENTS

• Courses from all fields of studies in **almost** all departments

• The academic advisors will tell you if a specific course is open to you

• Additional interdisciplinary course offers:
  Studium Generale
  Computer Skills (ZDV – Zentrum für Datenverarbeitung)
  „Schreibwerkstatt“ *(Only via: www.schreibwerkstatt.uni-mainz.de)*

• Special offers by the Gutenberg International School
  www.international-office.uni-mainz.de/exchange/gis/
A SPECIAL COURSE OFFER FOR EXCHANGE STUDENTS

You would like to...

...improve your German skills?

...earn credits?

...expand your horizon?

Then go ahead and have a look at what the Gutenberg International School has in store for you!

You can find the current course offers for the winter semester 2023/24 here: [https://www.international-office.uni-mainz.de/exchange/gis/](https://www.international-office.uni-mainz.de/exchange/gis/) - course registrations via the respective departments, not via GIS!
Course Offer in History & Culture (in English)

- Regional & German History
- North American & British History
- Language, Culture and Nationality
- Cultural Geography
- Interculturality in Religion, Music & Dance
Course Offer in Social Sciences & Society (in English)

- Intercultural Communication – Beyond Clichés
- The Social Scientist’s View of Germany
- Political / International Relations
- Medien & Diversity in Israel (Israel Professorship)

- International Film & Book Market
- Globalisation & Media Geography

Academic Boosting Class (Tutorial)
***German Language, Literature & Culture (Intermediate German level)***

- **Conversation Courses** (talk about current topics in Germany)
  For registration, please write an email with your German level to gis@international.uni-mainz.de (please mind the course descriptions)
  
  *Registration Phase: 16.10.2023 – 23.10.2023*

- **Reading Course** about German literature - Franz Kafka

- **Course on German Grammar**
  (here: B2 level of German or better recommended; linguistic courses intended for a German native speaker audience)

- **Teaching German** in international perspective & **academic creative writing** in German (at least B2)
***GERMAN LANGUAGE COURSES ISSK***

Course Offers

- Language Courses from **A1.1 to C1.2**
  - Sessions on 2-3 days per week with a total of 6 academic hours (45 minutes)
  - You will obtain ECTS credits for a successfully completed course

➔ Online Registration:
https://issk-en.uni-mainz.de/registration-for-the-german-courses/

- Please only register for **one** German language course!

Contact Person in case of technical difficulties: Dr. Dorota Piestrak-Demirezen (piestrad@uni-mainz.de).
Please also put gis@international.uni-mainz.de in Cc!

**Registration phase: 11.10.2023, 10:00 - 15.10.2023, 18:00**
Further Services of the Gutenberg International School

We maintain a list of all non-German taught courses which are open to you (incl. Online courses at Campus Germersheim)

www.international.uni-mainz.de/exchange/gis/
(see download section)
WHAT DO I NEED FOR THE COURSE REGISTRATION?

1. Computer
2. Course catalogue JOGU-StINe (no login required)
3. Registration form
4. List of academic advisors
5. Personal advice by the academic advisors
WHAT DO I NEED TO CONSIDER? „DOS & DON‘TS“

**DOS:**
Learning Agreement
The selection of courses should resemble the courses selected in the Learning Agreement

**ECTS**
If possible, half of the courses (measured in ECTS) should be selected from your major subject (see admission letter)

**DON‘TS:**
Courses offered by the School of Music, the Academy of Fine Arts and Medicine (except for non German courses) are unfortunately not open for exchange students from other subjects
WHEN IS THE DEADLINE TO REGISTER?

• The deadlines for the registration are determined by the different departments

• There is no general registration deadline

• Ideally you should know which courses you want to attend at the beginning of the lecture period or at the end of the first week of the lecture period
COURSE REGISTRATION:

EXCEPTION 1: LAW

→ To register for law courses you need a **special form**

→ You can request it from the academic advisor for exchange students **Mr. Klaus Mayer**
COURSE REGISTRATION: EXCEPTION 2: ECONOMICS

→ Course registration for Economic courses for students enrolled in Economics

→ online via JOGU-StINe

→ TAN list required (You will receive this after enrollment)

Questions regarding the selection of courses can be answered by the ERASMUS Office erasmus-wiwi@uni-mainz.de or the International Office (non-ERASMUS) fb03-international@uni-mainz.de of the Gutenberg School of Management and Economics.
REGISTRATION STEP 1: DOWNLOAD AND FILL IN THE REGISTRATION FORM

Where can I find the form „Course registration for exchange students“?

→ In the „Downloads and Links“ section on www.international-office.uni-mainz.de/exchange/gis/

→ Open the document and enter your course selection
Fill in the form

(1) Personal data
(2) Major subject
(3) “I’m newly enrolled at JGU”
Fill in the form

(4) Courses

(5) Once you’ve completed the form, save it and send it via e-mail to your departmental coordinator.
REGISTRATION STEP 2: PERSONAL CONSULTATION WITH YOUR ACADEMIC ADVISOR

1. Open the list “Academic Advisors/ Departmental Coordinators for Exchange Students“ to find your contact person in the department(s)

2. Write an email to the relevant academic advisor with your filled out form attached and, if need be, arrange personal consultation with him or her

Where can I find this list?
➔ In the „Downloads and Links“ section on our website
https://www.international-office.uni-mainz.de/academic-advisors_exchange/
6 – LINKS

DIESE PRÄSENTATION | THIS PRESENTATION

Deutsch: https://www.international.uni-mainz.de/infodays/
English: https://www.international-office.uni-mainz.de/infodays/

Facebook Group for Exchange Students: https://www.facebook.com/groups/jgucomestoyou23

PRESENTATIONS for Specific Subjects
(Please see our Infodays Website linked above for more information)

- Germanistik / German Studies: Tuesday, October 17, 14:15 pm
- Economics: Wednesday, October 18, 10:30am
- Philosophy: Thursday, October 19, from 12:00pm to 14:00pm
- Political Science: Friday, October 20, 16:00pm

Find more information about these events here: https://www.international-office.uni-mainz.de/infodays/
FOLLOW US ON INSTAGRAM!

@unimainz_internationalstudents